

SUBICARE LINK



December 2016

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Message from the Subicare Management Committee

2016 has been such a big year for Subicare! There have been so many improvements at Subicare including: the beautiful new shared Balloon Room and Sunshine Room outdoor playground, new furniture and flooring, internal painting, updates to key policy documents, processes and systems and some fun events for families and staff. This year the Committee has focused significant effort on securing Subicare's future and has been working with the Department of Local Government and Communities and our local Member of Parliament.

The Committee would like to thank Lindsay and all of the fabulous Subicare staff for providing an amazing nurturing and supportive environment for our children to thrive.

I'd like to thank all our 2015/2016 Committee Members for the time and effort they have given to help make Subicare super and also introduce our new 2016/2016 Committee Members.

The Committee would like to wish everyone a Merry Christmas and New Year and we look forward to seeing you all in 2017.

2015/2016 Committee Members	New 2016/2016 Committee Members
Chair: Rebecca Murphy	Chair: Rebecca Murphy
Treasurer: Rebekha Hanna	Treasurer: Alana Deambrosis / Marcos Benedit
Secretary: Amy Cooper	Secretary: Amy Cooper
General Committee Member: Kirsteen Carmody	General Committee Member: Shaun Frost
General Committee Member: Kate Frost	General Committee Member: Belinda Hart
General Committee Member: Belinda Hart	General Committee Member: Yoni Li'el

2015/2016 Committee Members	New 2016/2016 Committee Members
General Committee Member: Karine Swain	General Committee Member: Mike Thunder
General Committee Member: Simon Munckton	General Committee Member: Hammam Zeitoun
Director: Lindsay Poggenpoel	General Committee Member: Myriam Swann
Deputy Director: Julie Smith	Director: Lindsay Poggenpoel
	Deputy Director: Julie Smith

From the Chair: Rebecca Murphy



FROM THE DIRECTOR



Time has flown by so quickly, my first year at Subicare has been rewarding and looking forward to what 2017 has in store for Subicare. We have implemented some amazing programs and routines, these new changes always had the children's best interest at heart.

To an amazing team of staff your dedication to providing beautiful learning opportunities to children and for being advocates for play has really shown this year. Thank you for your enthusiasm and support

SUBICARE LINK



throughout 2016. Enjoy your holidays and I look forward to a New Year full of exciting times, lots of surprises and experiences.

To the committee of 2016, thank you for your invaluable mentoring these past few months. Thanks for going above and beyond for not only families, but staff as well. Looking forward to the next year with the new Parent Committee.

To all the families thank you for your commitment and understanding through our transitions this year. We are eternally grateful to all of you. We wish you the best holiday period filled with fun and excitement. We wish your holidays be filled with joyful moments to be cherished forever.

Have a happy holiday and stay safe!



Centre RE-enrolments and New enrolments for 2017

All centre enrolments for 2017 have now been completed. We have a few new faces in the centre, the majority in the Balloon Room. We welcome all the new families starting their journey with Subicare.

A huge thank you to Julie Hutton and Julie Smith for taking on the roles of 2017 placements this year. You have done an amazing job. And look forward to what you can do next year!

Gentle reminders

- Immunisation reminder – please remember to submit your child’s current immunisation status with the centre. It is a legal requirement for all centres within Australia to keep up to date records of children attending centres.
- If you have recently updated your contact details please inform admin.

Staffing

New staff

Attached to this newsletter is an update on staffing for next year and what care environments they will be in.

Resignations

Agnes has resigned and taking this time out to spend with her family. Agnes will still be visiting us in the future she does not want to lose her Subicare connection.

Sheena is leaving us on the 16th of December 2016. Sheena has been offered a fantastic position at a Primary School. We wish her all the best for the future.

David will be finishing with us on the 23rd of December. David was employed on a fixed term contract which ends on the 23rd. We wish David all the best in the future.

Please leave your fobs

If you are one of our families who are finishing your Subicare journey and are off to explore the world of Primary Education, we ask you to please hand back the two entry fobs you were issued with on enrolment.

SUBICARE LINK



Survey Monkey

Thank you for all the families that took the time to read and complete our annual survey. We utilise this information as another of our many communicative devices, and as a feedback tool to support and acknowledge current and potential practice within our service. If you haven't completed please feel free to do so, as this will help us improve on our quality of care.

Up and coming dates to Remember

Subicare's last day of care is on Friday the 23rd of December

The centre will reopen for families on Monday the 16th of January 2017 at 7.30am. Your child/children's allocated days will dictate your initial re-entry day for the New Year.

From: Lindsay



From the Kitchen



Another year has come to an end and we have had so much fun in the kitchen this year. The children have again enjoyed trying many different foods from

different countries this year and are really looking forward to Subicare's annual Christmas party where there will be even more fun food to taste!

I wish everyone a very Merry Christmas and below is a "recipe" of one of the how to make one of the treats I have made for the Christmas Party.

Wendy ☺

REINDEER BISCUITS

Ingredients

1 packet Milk Arrowroot biscuits

1 quantity chocolate icing sugar and/or

1 quantity white chocolate icing sugar

Mini pretzels, tiny teddies, currants or mini choc drops, sliced red raspberry lollies, jaffas cut in half for decorating reindeer faces.

Method

1. Lay milk arrowroot biscuits face up on a tray.
2. Spread with a thin layer of milk chocolate or white chocolate.
3. Decorate with pretzels or tiny teddies for reindeer antlers.
4. Decorate with mini choc drops or currants for eyes (or pencil tube coloured icing).
5. Decorate with sliced red raspberries or jaffas for noses.
6. Serve ☺

SUBICARE LINK



Rainbow Room News!

Hello to all our Rainbow Room families,

As 2016 draws to a close, we have been reflecting on our busy year. The children have all grown and changed so much since January and we are so proud of all they have achieved.

We bid farewell to our ECT, Sheena, as her time at Subicare comes to an end, her last day will be Friday the 16th of December. We wish Sheena lots of luck in the future and thank her for all she has taught us.

Speaking of goodbyes, this time of year is always bittersweet as we prepare to say goodbye and good luck too many of our Rainbow room children as they move on to primary school, some of them having been at Subicare for the last 5 years. We hope your time at Subicare will be treasured and we will miss each and every one of you. Feel free to pop in from time to time to say hi!

Luckily for us, not all our beautiful Rainbow children will be leaving us, with many continuing on at Subicare in 2017. Your Rainbow team for 2017 will consist of Deanna as senior educator, she will remain in the room with the current Rainbow kids and the Sunshine room's Alice and Danielle will be the educators moving up with the Sunshine room children. As always you will see Ashlyn regularly as a floater and we will also be

welcoming our new ECT, Melanie to start in January. We are very excited and look forward to lots of fun and adventures together in the Rainbow room next year.

Wishing you all a very merry Christmas and a happy new year!

Your 2016 Rainbow team,

Deanna, Mel, Sheena, David & Ash.



FROM THE SUNSHINE ROOM

Greetings parents and families! Well, it's come to that time of year again, the sun is shining, the presents are wrapped and the excitement of Christmas decorations and learning wonderful Christmas songs such as "Santa Koala" and "Rudolf the red nose Reindeer". We are enjoying lots of water play and playing in the sunshine with our Balloon room friends. As we near towards the end of the year, some of us are making visits to the Rainbow Room to meet new friends and familiarise ourselves with the educators, and we're having lots of fun in the process! We will miss our big boys and girls as they take the next step in their Subicare adventure to the Rainbow room we wish them a fun filled new year ahead.

As we come to a close for Christmas break we would like to say a big thank you to all our wonderful parents

SUBICARE LINK



and children who have made this year so enjoyable for us. We are looking forward to the New Year ahead.

We wish you all a very Happy Christmas and an even happier new year.

From your 2016 Sunshine room team

Liz, Theresa, Kaylah, Alice and Tina



FROM THE BALLOON ROOM

Wow! December already, this year has flown by – As the year ends we wish all of the families a Merry Christmas and a safe and happy new year

It has been a great joy seeing your children grow and develop throughout the year! All the joy and tears were worth every moment, and we look forward to seeing all the children further develop until they are ready to move up to the Sunshine room!

As most of you may know there will be a few staff changes for the New Year. The educators in the Balloon room next year will be Julie, Mel, Suchada, Mary and Katie.

As 2016 draws to a close we look back on all the wonderful moments which have happened during the year. We've spent the past few months focusing on the children's self-help skills, and we are progressing very well! As it gets hotter the children have learnt how to put on their sunscreen and enjoy mostly rubbing in their hands! They're also gotten very good at toileting! Most children are confident in dressing and undressing

themselves! And lastly we have the children starting to serve their own food at meal times, it's very messy at times but it's a whole lot of fun!!

The children have become so much more expressive as the year goes on! They are all getting very competent in using their words, and very confident in asking for what they want!

We are looking forward to seeing all the families at the Christmas party!

Please note:

- On the last day your child is in the service for the year you will be required to take home their drink bottles and hats, everything else will remain in the Balloon room, or move to the Sunshine room.

Thank You!

Julie, Carley, Mary, Katie and
Suchada

OH&S



Over exposure to ultraviolet (UV) radiation in childhood is a major risk factor for developing skin cancer later in life. By teaching a sensible sun protection habits from an early age and implementing best-practice sun protection measures, early childhood services can play a significant role toward reducing the life time risk of skin cancer.

SUBICARE LINK



Subicare's sun protection policy has been developed to ensure that all children, employees and visitors attending our centre are protected from skin damage caused by harmful UV radiation from the sun.



FROM THE ADMIN DESK

This year has gone by so fast!

There have been a few changes with our CCMS childcare system and our direct debiting processes so I would firstly like to thank every one of you for your patience. It has taken a little while for both myself and you in getting used to the new statements and processes but hopefully we are all getting a little more familiar with it all.

We are now processing direct debits through Ezidebit but if there are any problems please feel free to contact

me. Also please remember to advise me of any changes to your bank account details as soon as you can so that your details can be updated before the processing date.

A new DDR form will need to be completed, signed and returned to Subicare for audit purposes, but an email with your new bank details will suffice in the interim.

My days of work at Subicare have also changed due to the new system and processing requirements and I can now be contacted on Tuesdays or Fridays.

Alternatively you can always send me an email at admin@subicare.com.au

Lastly, I would just like to wish all of you a very Merry Christmas and New Year and hope to see you all in 2017!

Trish – Administration Officer

Subicare Policy Update:

Please see attached an updated copy of our Grievance policy. If you have any questions please do not hesitate to contact me.